



# **Housing Division Out Processing**



- **Outline of Out-processing**
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**Look for our business cards and additional information pamphlets on shipping pets or pet adoption possibilities**



## HOUSING OUT PROCESSING

### Phase I: 90 – 60 days prior to DEROS

- Attend Levy Briefing to receive housing information at Larson Brks, bldg 12, room 114. Briefings are conducted Tuesdays at 0950 hrs and ETS briefings on Fridays. Contact Transition at DSN 355-2826, comm. 09321-702-2826, for more information.
- Schedule pre-out inspection appointment after the Levy Briefing, or call the housing office, Kitzingen, Larson Brks, Bldg 12, room 202, customer service at DSN 355-2827, commercial 09321-702-2827, Mo – Fri 0730 – 1600 hrs.
- Pick up termination notice for private rental landlord at the Housing Office
- Provide termination notice to private rental landlord, obtain signature
- Complete pre-out inspection at the apartment
- Receive orders and leave form from Central Processing Facility (CPF), Kitzingen, Larson Brks, Bldg 12, DSN 355-2522
- Schedule fly date at SATO  
Kitzingen, Larson Brks, Bldg 1, Mo – Fr 0800 – 1630 hrs  
DSN 355-2690, comm. 09321-13360  
Wuerzburg, Leighton Brks, Bldg 13, Mo – Fr 0800 – 1600 hrs  
DSN 350-7161, comm. 0931-705680

### Phase II: 60 – 45 days prior to DEROS

- Confirm flight date at SATO
- Schedule community final out at CPF
- Schedule Household Goods (HHG) and hold baggage pick up dates at Kitzingen, Larson Brks, Bldg 1, DSN 355-2395/2396
- Schedule delivery for government furniture loaner set at the housing office. Sheets and blankets are not available. Check with the Loan Closet (ACS) or your unit supply officer.
- Return signed termination notice to the housing office.
- Schedule final out inspection from quarters at the housing office  
Requirement: Accurate orders  
Confirmed flight date  
Confirmed HHG and hold baggage pick up date  
Confirmed community final out date

Phase III: 10 – 3 days prior to DEROS

- Complete final out-inspection from quarters  
Requirement: Pick up of HHG and hold baggage must be completed prior, all personal belongings must be gone except for absolute necessities.
- Ensure all claims are settled
- Obtain clearance from utility companies (private rental residents)
- Receive termination notice, TLA document and clearing stamp at the housing office, Larson Brks, Bldg 12, room 202.

Phase IV: 2 – 0 days prior to DEROS

- Final out community at CPF, Larson Brks, bldg 12
- Fly



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT AGENCY  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FRANCONIA  
UNIT #26622  
APO AE 09244-6622

IMEU-WUZ-PWH

MEMORANDUM FOR Departing Housing Occupants

SUBJECT: Requirements for Final Out Processing the Wuerzburg – Kitzingen – Giebelstadt Community

1. Out processing Personnel from **Family Housing**:

- a. Soldiers notify the local housing office as soon as orders or a port call are received.
- b. Housing personnel takes part in PCS and separation briefings coordinated by the CPF. At these briefings, departing personnel receive an outline regarding housing related out processing requirements.
- c. Soldiers are informed to schedule pre-termination and termination inspections through Housing. Pre-out inspection appointment scheduling may be done by telephone.
- d. Soldiers are informed of government furniture loaner set eligibility.
- e. Soldiers are informed of TLA eligibility and entitlement.

TIMELINE to clear housing:

- |              |   |
|--------------|---|
| 45 – 60 days | set up pre-out  |
| 20 – 30 days | set up final out inspection from quarters<br>MUST HAVE – appointment for HHG pick up<br>MUST HAVE – appointment for final out from community<br>MUST HAVE – flight date |
| 3 – 5 days   | final out check inspection at quarters is conducted, afterwards<br>clear at the housing office and receive your TLA documents   |

2. For Soldiers living in **Private Rental Housing (PRH)**:

- a. Utility companies are informed of the projected move.
- b. Arrangements are made with the furnishings office to have Government furniture picked up before the final inspection.

TIMELINE to clear housing:

- |              |  |
|--------------|--|
| 30 – 90 days | Termination notice to landlord   |
| 45 – 30 days | set up pre-out   |
| 25 – 30 days | set up final out inspection from quarters<br>MUST HAVE – signed termination notice<br>MUST HAVE – appointment for HHG pick up<br>MUST HAVE – appointment for final out from community<br>MUST HAVE – flight date |

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SUBJECT: Requirements for Final Out Processing the Wuerzburg – Kitzingen – Giebelstadt Community

3 – 10 days final out check inspection at quarters is conducted, afterwards clear at the housing office and receive your TLA documents

3. Out processing Personnel from **Unaccompanied Personnel Housing (UPH)**:

a. Personnel residing in UPH and preparing for a PCS must notify the UPH Manager at the housing office as soon as they receive orders or a port call date.

b. Personnel residing in PRH and are preparing for a PCS must notify the housing customer service clerk at the housing office as soon as they receive orders or a port call date. Refer to paragraph 2.

c. The customer service clerk schedules pre-termination and termination inspections and informs the soldier of TLA eligibility. Inspections are scheduled either by telephone or in person.

TIMELINE to clear housing:

20 – 30 days	set up final out inspection from quarters MUST HAVE – appointment for HHG pick up MUST HAVE – appointment for final out from community MUST HAVE – flight date
0 – 3 days	final out check inspection at quarters is conducted, afterwards clear at the housing office and receive your TLA documents

4. For further assistance, please contact the Housing Office, Customer Service, at DSN 355-2827, commercial 09321-702-2827.

//OS//

HELGA ALLEN

Acting Chief, Housing Division



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INSTALLATION MANAGEMENT AGENCY  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FRANCONIA  
UNIT #26622  
APO AE 09244-6622

IMEU-WUZ-PWH

MEMORANDUM FOR Departing Housing Occupants

SUBJECT: Pre-housing Check

1. The purpose of this memorandum is to ensure that your turn in of government housing is as effective as possible. The following are procedures that will assist in the process.

a. The housing inspector will provide you with a memorandum that describes your cleaning responsibilities and those of the contractors. Be sure to read it thoroughly.

b. Visit your Self Help Issue Point (SHIP Store). The SHIP store stocks all items that were in place when you first moved into quarters. To ensure you obtain correct replacement items, bring the item to be replaced during your visit:

- In Kitzingen the SHIP is located at Harvey Barracks BLDG 234, 09321-305-8624
- In Wuerzburg the SHIP is located on Leighton Barracks BLDG 12, 0931-889-7212

c. Service Orders (SO) may be called into your supporting Work Coordination Office (WCO). The WCO office will provide you with a SO number for the items needing repair. Be sure you provide a list of repair requests and all corresponding SO numbers to the housing inspector during your inspection.

- Kitzingen 09321-305-8555
- Wuerzburg 0931-296-4444

2. Any items damaged beyond fair wear and tear must be corrected by the occupant or restitution made to the U.S. Government.

3. Following these procedures will ensure that quarters' clearing is as efficient as possible. For further information please contact the Kitzingen Housing Office at DSN 355-2238/2247/2827, commercial 09321-702-2238/2247/2827.

//OS//

HELGA ALLEN  
Acting Chief, Housing Division







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INSTALLATION MANAGEMENT AGENCY  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FRANCONIA  
UNIT #26622  
APO AE 09244-6622

IMEU-WUZ-PWH

MEMORANDUM FOR Occupants of Government Owned, GRHP and Leased Housing Units

SUBJECT: Letter of Instruction for Government Contract Cleaning and Inspection Criteria for Termination of Government Owned, GRHP and Leased Housing Units

1. References

- a. AR 210-50, Housing Management, 3 Oct 05.
  - b. UR Suppl 1 to AR 210-50, Housing Management, 16 May 02.
  - c. 98th ASG Regulation 210-50, Housing Management, Area, Building & Stairwell Coordinator Program, 1 Oct 03.
2. The attached checklist is an extract of Table 7-1, AR 210-50, Housing Management, dated 3 Oct 05. The checklist was designed to provide housing occupants information relating to cleaning requirements for clearing government housing. If you are leaving your quarters as a result of a permanent change of station (PCS), the column entitled "occupant" indicates the standards you must meet. If you are moving for another reason, you must meet the standards established in column 2, "100% Cleaning by Occupant."
3. The purpose of the following listing is to create a basis for the cleaning standards for occupants of government controlled quarters. If routine housekeeping cleanliness has been practiced, and government property has not been damaged or destroyed, clearing quarters will be efficient.
- a. **Self Help:** All self help items must be completed/repaired/replaced prior to the final inspection. Self help items not available in the self help store must be procured on the economy.

SHIP store:    Kitzingen    DSN: 355-8624  
                  Wuerzburg    DSN: 350-7212

- b. **Damages:** Report damages to quarters, built-in furniture, and appliances to Work Coordination Office, (WCO) for correction as they occur.

WCO Kitzingen:    DSN 355-8555    commercial 09321-305-8555  
WCO Wuerzburg:    DSN 351-4444    commercial 0931-296-4444

IMEU-WUZ-PWH

SUBJECT: Letter of Instruction for Government Contract Cleaning and Inspection Criteria for Termination of Government Owned, GRHP and Leased Housing Units

It is your responsibility to insure that maintenance is performed correctly and all items are in acceptable condition prior to the final inspection, with no exceptions. Do not use any cleaning materials that may damage furniture, walls, equipment, or appliances. Do not use steel wool pads on interior doors or any other area that may be damaged.

c. **Occupant installed equipment:** Items like shelves, coat racks, towel holders, etc., may be left in the quarters provided they are clean, serviceable, and do not detract from the appearance of the quarters. These items will be brought to the attention of the inspector during the pre-out inspection and a determination will be made at that time. Stickers in tubs, sinks, closet doors, and walls (to include paper) as well as hooks, tape, and nails must be removed prior to final inspection. Damage caused by removal of these items is not fair, wear, and tear and must be corrected by the occupant or restitution made to the U.S. Government.

d. **Refrigerator/Range:** Appliances must be operational and complete with all accessories. For repairs or replacement of defective parts, call:

WCO Kitzingen:	DSN 355-8555	commercial 09321-305-8555
WCO Wuerzburg:	DSN 351-4444	commercial 0931-296-4444

e. **Keys:** All keys must be accounted for at the final inspection. If you lost a key you can pick up a signed authorization for duplication at the housing office. Charges will be at your expense. If the key is not ready for pick up prior to the out-check inspection the receipt of payment must be turned over to the inspector.

f. **Quarters Standard:** To ensure successful clearance of your quarters, we have attached a checklist containing cleaning standards and clearance procedures. Occupants of temporary quarters must adhere to standards in column 2.

4. Direct questions to the Housing Office, DSN 355-2827 or commercial 09321-702-2240/2247/2827.

//OS//

HELGA ALLEN  
Acting Chief, Housing Division

Encl  
Cleaning Standards for Family Housing

## MINIMUM CLEANING STANDARDS FOR FAMILY HOUSING

### ITEM

### Government Occupant

### 100% cleaning By Occupant

#### Floors, rugs and installed carpet

Sweep or vacuum.	X	X
Damp mop floors.	X	X
Remove stains, wax, and dirt sediments.	X	X

Wax tile and wood floors evenly without streaks.

Clean area rug and installed carpeting to remove dirt and spots.	X	X
--	---	---

#### Walls and ceilings

Remove all dirt, cobwebs, crayon marks, pencil marks, food, etc. (Do not use water. Non abrasive cleaner only)	X	X
---	---	---

Remove all nails and hooks.	X	X
-----------------------------	---	---

Fill all large nail holes. Do no fill in cracks	X	X
---	---	---

Remove all dirt, smudges, and other spots.		X
--	--	---

#### Windows,

Remove all window stickers and tape. sweep and clean windows Shafts in basement .	X	X
---	---	---

#### Windows, screens

Clean inside and outside surfaces of all windows and window frames so that they are free of spots, streaks, or film.		X
--	--	---

Clean windowsills, curtain rods, and blinds.		X
--	--	---

Remove screens, brush, and wash to remove lint, and dust, and reinstall.		X
--	--	---

#### Doors

Remove all dirt and stains on both sides.	X	X
---	---	---

Clean interior, exterior doors and frames so that they are free of dust and stains on both sides		X
--	--	---

## MINIMUM CLEANING STANDARDS FOR FAMILY HOUSING

### ITEM

**Government  
Occupant**

**100% cleaning  
By Occupant**

### Lighting Fixtures

Ensure all fixtures have operating light bulbs.

X

X

Clean all components, including incandescent bulbs to ensure that there are no insects, dirt, lint, film and streaks.

X

Remove, clean and replace globes and lampshades (Missing./broken globes and lampshades must be replaced by the occupant)

X

### Cabinets, closets, drawers and Shades

Remove all shelf paper; tape, staples and tacks, hook.

X

X

Remove all food particles, trash and personal items.

X

X

Clear and wash all surfaces so that they are free of dirt and stains.

X

### Mirrors

Clean to shine with no streaks.

X

### Radiators, pipes and heating vents

Wash radiators, pipes and vent registers.

X

Remove dirt, sediment and stains

X

### Refrigerator and freezer

Defrost and wipe doors.

X

X

Remove all food particles

X

X

Unplug and leave door open

X

X

Clean thoroughly on the inside and outside  
To include doors, door gasket, sides, top,  
And area around coils

X

## MINIMUM CLEANING STANDARDS FOR FAMILY HOUSING

### ITEM

**Government  
Occupant**

**100% cleaning  
By Occupant**

Clean and replace drain pan.

X

Clean surface beneath, above and behind appliance.

X

Move appliance away from wall for cleaning and move back after cleaning.

X

### Range

Remove all burned/crusted-on food from accessible surfaces. Replace drip pans as necessary.

X

X

Wipe down the range.

X

X

Clean all areas inside and outside to remove grease, dust, rust, food, tarnish and cleaning streaks.

X

Move range for cleaning areas under, above and behind and on either side.

X

### Ventilation, air vents and range hoods

Clean to shine with no streaks.

X

Wipe down air vent grills and replace filters as necessary. X

X

Remove completely grease, stains, and dirt sediments inside and outside.

X

For permanent vent filters, change only by request of inspector.

X

X

## MINIMUM CLEANING STANDARDS FOR FAMILY HOUSING

### ITEM

### Government Occupant

### 100% cleaning By Occupant

#### Dishwasher

Remove excess calcium build up

X

X

Wipe down interior and exterior surfaces.

X

X

Clean interior and exterior surfaces, door gasket,  
Baskets and soap dispenser.

X

Remove mineral deposits in bottom of machine  
and on inside of door.

X

#### Kitchen, bathroom and toilet

Remove stains, lime and mineral deposits, and  
excessive soap residue from all equipment.

X

X

Remove safety skid tape out of tub.

X

X

Replace showerhead, hose if necessary.

X

X

Clean all equipment to include bathtubs, washbasins,  
toilet bowls, showers, mirrors and mirror shelves,  
towel rails, medicine cabinets, kitchen sinks and  
related hardware.

X

Clean wall and floor tile.

X

Polish all equipment, fixtures and wall tiles to  
a streak-free shine.

X

#### Trash cans

Empty and remove any crusted-on garbage.

X

X

Empty and clean.

X

#### Upholstered furniture

Wipe down and remove stains.

X

X

Clean to remove lint, dust and dirt.

X

## MINIMUM CLEANING STANDARDS FOR FAMILY HOUSING

ITEM	Government Occupant	100% cleaning By Occupant
<b>Upholstered furniture (cont.)</b>		
Remove spots and stains to maximum extent possible.		X
<b>Wooden furniture</b>		
Clean to remove dust, dirt, food particles and streaks.		X
Clean doors and drawers to be free of dust, dirt or other foreign matter.		X
<b>Bedsprings, box springs and mattresses</b>		
Wipe down and remove stains.	X	X
Clean to remove dirt, dust and other loose matter.		X
<b>Outside area</b>		
Sweep and clear carports, garages, patios, balconies , walks, and stairs of all debris.	X	X
Remove oil or grease from paved areas.	X	X
Accomplish normal yard maintenance. Clear Out and sweep out storage area. Cut grass and clean up private parking space.	X	X
Fill in holes, level hills, and put grass seeds on yard.	X	X
Remove all un-serviceable items from garden shed, broken garden tools oil and trash		
<b>Self-help</b>		
Accomplish all self-help items per local requirements.	X	X
<b>Miscellaneous</b>		
Remove all personal items before final inspection.	X	X







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**HEADQUARTERS, UNITED STATES ARMY GARRISON, FRANCONIA**  
**UNIT #26622**  
**APO AE 09244-6622**

IMEU-WUZ-PWH

**MEMORANDUM FOR Departing Housing Occupants**

**SUBJECT: Temporary Housing Allowance (TLA)**

1. The housing office executes, in coordination with supporting installation agencies, community out processing operations to ensure that every soldier is able to complete their PCS/Separation out-processing in an efficient and timely manner. Temporary Lodging Allowance (TLA) is a critical part to out-processing and failure to address this issue in a suitable manner may impact on a soldier's departure from the community in a timely manner.

2. Occupants residing in government controlled quarters (GCQ) may receive 0 – 3 days outgoing TLA; in private rental housing (PRH) 0 – 10 days. Outbound soldiers authorized TLA must report to the Family Housing Office no later than 60 days prior to their scheduled departure date. Housing staff will brief soldiers and advise them how to make moving arrangements. The following TLA options are available:

a. Remain in Government Controlled Quarters until permanent departure. TLA for meals may be granted.

b. Occupy on-post guest house and receive TLA for lodging and meals.

c. Occupy off-post hotel and receive TLA for lodging and meals. A paid receipt must be provided to finance for reimbursement. A list of hotels is attached.

3. When circumstances beyond the soldier's control mandate exceptions, the Housing Manager may authorize soldiers occupying government controlled family housing up to 5 days TLA, and soldiers with command sponsored family members residing in private rental housing up to 10 days TLA. Requests for 6 to 10 days TLA will be forwarded for USAG Franconia Commander's approval. Requests from soldiers residing in private rental housing requiring 11 days TLA or more will be forwarded through the USAG Franconia Commander, to IMA Europe. Request must be filed at the earliest possible date, at least 14-30 days out, in writing with endorsements from the unit and battalion commanders. A sample format request is attached.

3. While these procedures are stringent and may be perceived as taking time away from other mission essential duties, it is equally important these guidelines be followed. With command and community involvement, we will safeguard the interests of our soldiers and their family members, and ensure they are processed expediently.

IMEU-WUZ-PWH

SUBJECT: Temporary Housing Allowance

4. For further assistance, please contact the Housing Office, Customer Service, at DSN 355-2827, commercial 09321-702-2827.

//OS//

HELGA ALLEN

Acting Chief, Housing Division

## UNIT LETTER HEAD

Your office symbol

Date

MEMORANDUM FOR (Your Commanders name here)

SUBJECT: Request for over 3 days TLA - Outgoing

1. Request that my departure TLA be extended for \_\_\_\_\_ days.

- a. Date termination government quarters:
- b. Final out from community:
- c. Port Call date:
- d. Household goods pick-up date:

2. State the reasons why extension is needed.

3. POC

Your signature block

Commanders Office symbol

Date

FROM: (Your commanders name here)

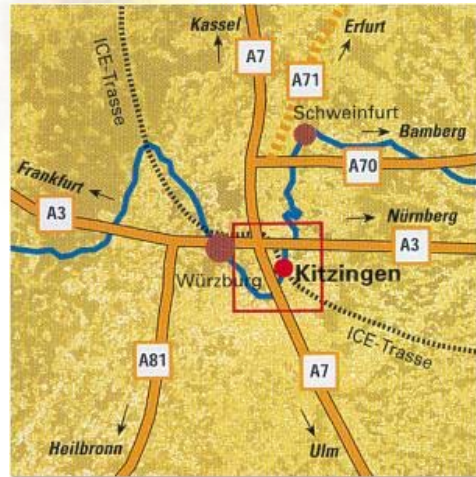
FOR: Kitzingen Housing Office

1. Recommend approval/disapproval of soldier's request

Commanders Signature Block



# HOTELS AND LODGING



For illustration purposes only!

## **Government controlled Lodging**

**The Woodland Inn**

Tel.: 09321-305110 DSN: 355-8600

Harvey Barracks, Bldg 166  
97318 Kitzingen

Single Room/1Pers/Day	\$ 35.00
Double Room/1Pers/Day	\$ 44.00 - \$ 73.00
Each additional Person	\$ 5.00
Extra Bed	Included in some rooms!
Baby Bed	Please ask!
Pets	Not Allowed!

Some rooms have full bath/ others share shower and toilet!  
Breakfast not included

## The American Guesthouse

Tel.: 0931-7058259 DSN: 350-1700

Leighton Barracks, Bldg 2  
97070 Wuerzburg

Single Room/1Pers/Day	\$ 45.00
Double Room/1Pers/Day	\$ 53.00
Mini Suite with own bathroom	\$ 60.00
Each additional Person	\$ 5.00
Extra Bed	Upon request free of charge!
Baby Bed	Upon request free of charge!
Pet Rooms	\$ 35.00
Master Pet Room with own bathroom	\$ 46.00

All other rooms share shower and toilet!  
Breakfast not included

## Privately Owned Lodging

### Hotel Garni Zweng

Tel.: 09321-39590 Fax: 09321-395959  
Egerlaenderstr. 4

97318 Kitzingen

Single Room	€17.00 - €23.00
Double Room	€35.00 - €54.00
Extra Bed	€13.00
Baby Bed	€Please ask!
Pets	€5.00
NOT all Rooms with shower and toilet	Please ask!
Breakfast <u>not</u> included	

## Hotel Garni Pelikan

Tel.: 09321-31783 Fax: 09321-9490

Schwarzacherstr.39  
97318 Kitzingen

Single Room	€33.00 - €35.00
Double Room	€45.00 - €52.00
Triple Room	€70.00
Extra Bed	€Please ask!
Pets	€Please ask!
All Rooms with shower and toilet	
Breakfast included	

## Bistro Gambrinus

Tel.: 09321-22533/4636 Fax: 09321-4636

Obere Kirchgasse 4  
97318 Kitzingen

*Sunday Closed!*

1 Bedroom Suite	€52.00
Additional Person	€10.00
Pets	NO!
With shower and toilet and fully furnished kitchen	
Breakfast <u>not</u> included	

## Privately Owned Lodging

### Wuerzburger Hof

Tel.: 09321-22080 Fax: 09321-220839

Falterstr. 18

*Sunday's closed*



97318 Kitzingen

Single Room	€45.00
Double Room	€65.00 - €70.00
Triple Room	€85.00
Extra Bed	€15.00
Baby Bed	€5.00
Pets	€5.00
All Rooms with shower and toilet	
Breakfast included	

## Deutsches Haus

Tel.: 09321-91690 Fax: 09321-916955

Bismarckstr. 8-10  
97318 Kitzingen

Single Room	€49.80
Double Room	€70.00
Triple Room	€82.00
Extra Bed	€16.00
Pets	Please ask!
All Rooms with shower and toilet	
Breakfast included	

## Bayerischer Hof

Tel.: 09321-1440 Fax: 09321-4047

Herrnstr. 2  
97318 Kitzingen

Single Room	€42.50
Double Room	€60.00 -€63.50
Triple Room	€78.00
4-Bed Room	€87.00
Extra Bed	€15.00
Baby Bed	free
Pets	Please ask!
All Rooms with shower and toilet	
Breakfast included	

## Privately Owned Lodging

## Hotel Regina

Tel.: 0931-322390 Fax: 0931-322390

Bahnhofplatz

*Sunday's closed*

97076 Wuerzburg

Single Room	€55.00
Double Room	€60.00 - €90.00
Triple Room	€100.00
Extra Bed	€15.00
Baby Bed	€Please ask!
Pets	€5.00
All Rooms with shower and toilet	
Breakfast included	

## Hotel St. Kilian

Tel.: 0931-702810 Fax: 0931-702810

Stefan-Kramer-Str. 20  
Gerbrunn

Single Room	€35.00-45.00
Double Room	€65.00
Extra Bed	€16.00
Pets	€Please ask!
All Rooms with shower and toilet	
Breakfast included	

## Hotel Kroenlein

Tel.: 09321-1440 Fax: 0931-702820

Kroenlein 5  
97236 Randesacker

Single Room	€40.00
Double Room	€60.00
Double Room non smoker	€76.00
Extra Bed	€Please ask!
Baby Bed	€Please ask!
Pets	€Please ask!
All Rooms with shower and toilet	

## Privately Owned Lodging

## Hotel Huhn

Tel.: 09323-1246

Mainbernheimerstr. 10

97346 Iphofen

Single Room	€36.00 – €52.00
Double Room	€72.00
Triple Room	€92.00
Extra Bed	€20.00
Baby Bed	€5.00
Pets	Please ask!
All Rooms with shower and toilet	
Breakfast included	

## **Hotel Kirschbaum**

Tel.: 09302-90950

Wuerzbürgerstr. 18  
97228 Rottendorf

Single Room	€54.00
Double Room	€70.00
Extra Bed	Please ask!
Pets	€6.00
All Rooms with shower and toilet	
Breakfast included	

## **Ambassador**

Tel.: 0931-250400

Am Europäern  
Urlaubstr. 6  
97076 Würzburg

Single Room	€70.00
Double Room	€95.00
Extra Bed	€15.00
Baby Bed	Please ask!
Pets	Please ask!
All Rooms with shower and toilet	
Breakfast included	

## **Privately Owned Lodging**

### **Gasthof Sulzbacher**

Tel.: 09323-5510      Fax: 09323-5510  
Dorfgraben 9  
97348 Roedelsee

Single Room	€30.00
Double Room	€46.00
Triple Room	€57.00
Extra Bed	€10.00
Baby Bed	€Please ask!
Pets	€Please ask!
All Rooms with shower and toilet	
Breakfast included	

## **Marianne Erletz**

Tel.: 09323-3707 Fax: 09323-3773  
 Rothweg 3  
 97348 Roedelsee

2 Bedroom Suite	€40.90
Pets	NO!
With shower and toilet and fully furnished kitchen	
Breakfast <i>not</i> included	

## **Gabi Drake**

Tel.: 09332-4300 MIL:355-8807  
 Am Fuchsberg 11  
 97340 Marktbreit

2 Bedroom Suite	€60.00
Pets	Free!
With shower and toilet and fully furnished kitchen	
Breakfast <i>not</i> included	

## **Guenter Pohley**

Tel.: 09323-458  
 Stettiner Weg 4  
 97350 Mainbernheim

2 Bedroom Suite	€40.00
Additional Person	€5.00
Pets	NO!
With shower and toilet and fully furnished kitchen	
Breakfast included	

## **Gasthof Zehnter**

Tel.: 09337-97100 Fax: 09337-971010

Julius Echter Str. 1  
 97253 Gaukoenigshofen

Single Room	€28.00
Double Room	€46.00

Extra Bed  
Baby Bed  
Pets  
All Rooms with shower and toilet  
Breakfast included

€17.00  
Please ask!  
Please ask!

## ETAP

Tel.: 0931-2708220

Nuernbergerstr. 129  
97076 Wuerzburg

Single Room  
Double Room  
Baby Bed  
Pets  
All Rooms with shower and toilet  
Breakfast not included

€34.00  
€41.00  
Please ask!  
Please ask!  
  
€4.90

## Fraenkischer Gasthof Lutz

Tel.: 09334-205

*Monday's closed !*

Ingolstaedterstr.17  
97232 Giebelstadt

Single Room  
Double Room  
Triple Room  
Baby Bed  
Pets  
All Rooms with shower and toilet  
Breakfast included

€24.50  
€49.00 – €51.00  
€60.00 – €65.00  
Please ask!  
Please ask!

## Hotel Gasthof Stegner

Tel.: 09323-87210      Fax: 09323-6335

Mainbernheimerstr. 26  
97348 Roedelsee

Single Room  
Double Room  
Triple Room

€31.00  
€52.00  
€67.00

Extra Bed  
Baby Bed  
Pets  
All Rooms with shower and/or toilet  
Breakfast included

Please ask!  
Please ask!  
NO Pets!

## Hotel/apartments

### **Haus Lutz**

Tel.: 09383-1681 Fax: 09337-971010  
Blueten Str. 10  
97353 Wiesentheid

2-Bedroom Apartments (sleeps up to 5)  
Fully equipped Kitchen  
Full Bath  
Balcony  
Per Person/Day  
2 Persons/Day  
Extra Bed  
Pets

€20.00  
€40.00  
Please Ask!  
Not Allowed!

### **Wolfgang Reiss**

Tel.: 09321-7561 Cell/Handy: 0171-2331769  
Alte Poststrasse 26a  
97318 Kitzingen

2-Bedroom Apartments (sleeps up to 6)  
Fully equipped Kitchen  
Full Bath  
Balcony  
Apt/1Person/Day  
Additional Person/Day  
Extra Bed  
Pets

€50.00  
€10.00  
Please Ask!  
Allowed!

### **Pizzeria Florian Geyer**

Tel.: 09334-979734

*Ask for Mrs. Murro*

Marktplatz 9  
97232 Giebelstadt

1-Bedroom Apartments  
2-Bedroom Apartments (Family with Children)  
Extra Bed  
Pets

€40.00 – €60.00  
€60.00  
Please ask!  
Allowed!

**Bathroom with shower and fully equipped Kitchen**  
**Breakfast included**

### **ADDITIONAL PET INFORMATION!**

If you brought your pet and need to house it for various reasons (Hotel doesn't accept pets, vacation etc.) than you may do so at the local animal shelter in Kitzingen or Wuerzburg.

#### **Kitzingen Animal Shelter**

Tel.: 09321-5063

Kaltensonsheimerstr. 52

97318 Kitzingen

Opening Hours: Monday through Friday

14:00 – 17:00 Hours

Saturday/Sunday/Holidays 10:00 – 12:00 Hours

**Accommodation cost :**

Dogs: € 8.00 to € 10.00/day (depends on size)  
Cats: Not accepted!  
Other animals: € 3.50 and up depending on size  
(Please call to confirm other animals)

**Wuerzburg Animal Shelter**

Tel.: 0931-84324  
Elferweg 8  
97076 Wuerzburg

Opening Hours: Monday through Sunday 14:00 – 16:00 Hours

**Accommodation cost :**

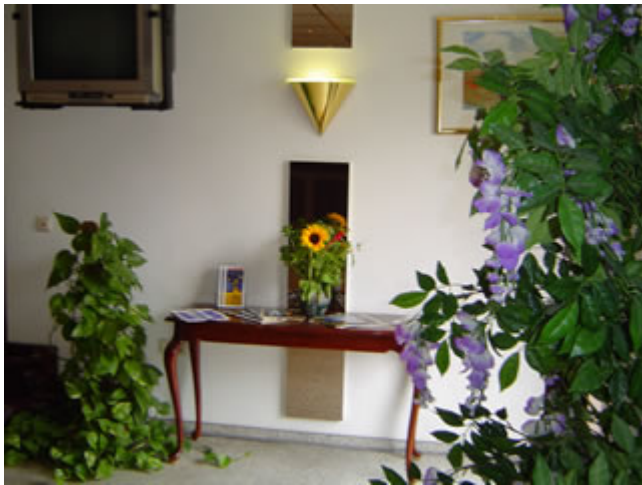
Dogs: € 7.50 to € 8.50/day (depends on size)  
Cats: € 7.50/day  
Wintertime (till April) € 1.50 additional/day for heating  
Other animals: € 3.50 and up depending on size  
(Please call to confirm other animals)

**Wuerzburg American Guesthouse**





Entrance



Lobby



Queen

### Kitzingen – Giebelstadt - Wuerzburg



**Esbach Hof**



**Wuerzburger Hof**



**Fraenkischer Hof**

**Hotel Deutsches Haus**



**Bayerischer Hof**



**Arial from Giebelstadt**



**Wuerzburger Residenz**